

Manitoba Horse Trials

Meeting Minutes

Date and Time: Thursday September 3, 2026 - 7:00PM

Location: Online

Attendees: Shelagh, Katlyn, Kyla, Hailey, Melissa

Regrets: Sarah

Absences: Judy, Erica

1. Call to order
    a. Done at 7:05PM
2. Review/approval of July Minutes
    a. Approved by Katlyn
    b. Seconded by Hailey
3. Reports
    a. President - Shelagh
        i. No formal report
        ii. No questions from the floor
    b. Vice President - Judy
        i. No formal report
        ii. No questions from the floor
    c. Treasurer - Katlyn
        i. No formal report
        ii. XC Schooling has been a good source of income this year.
        iii. Clothing orders are done, just need to be picked up from Xpromo
        iv. Permit for sept clean up was approved
            1. Kyla to message James Bloomfield to see if they can mow
        v. Official numbers aren't in yet however, the Selena clinic appears to have been slightly profitable
    d. Secretary - Kyla
        i. Event entries scoring set up for the October show. Zeffy form to be created for registrations - Kyla
        ii. Currently at 14 registrants for the September show
    e. Membership - Hailey
        i. No formal report
        ii. No questions from the floor
    f. Communications - Melissa

i. No questions from the floor

g. Special Events - Erica
   i. No formal report
   ii. No questions from the floor

h. Events - Sarah
   i. No formal report
   ii. No questions from the floor

4. Review of September Show
   a. What needs to be done
      i. Whipper snipping - Karla's crew going out Saturday to work on the course
   b. Show paperwork date - Sunday Sept 13th - 11AM
   c. Shelagh to contact Lesa regarding a time meeting to set up the stadium course. Once maps and distances are available, send to Kyla to update the scoring for the show.
   d. Kyla to confirm what we need to buy prior to the show - Gatorade etc
   e. Canteen
      i. Chris will know the Sunday before the show if he got the day off and can come to run the canteen. This would be simple ie hamburgers/hot dogs/drinks or chips. First steps is also showing at the grounds this weekend so there may be more foot traffic
   f. Check in on volunteers
      i. Scribe is needed
      ii. Show jump judge - Katlyn
      iii. Whipper needed sunday - Katlyn
      iv. 7 jump judges needed
      v. Starter, not required but could be used if there's enough volunteers
      vi. Runners - XC
   g. Prizes
      i. Have the patches been sewn on to the backpack (1st) and helmet (2nd). Melissa was unsure. Melissa also unsure if Judy will be able to come to the show
         1. Arrange to get them from Judy
         2. If Judy can drop them off at Tristans Shelagh can pick them up from there
      ii. 2 or 3 50% discounted massage coupons have been donated
      iii. Bonnet - is Rebecca making bonnet for top dressage. Kyla to confirm
      iv. Something out of the bin to be used for top junior
      v. Katlyn to get $100 from the bank - $50 for the prize and $50 for the float to replace what was used in July
   h. Take photos jumps - ask Katrina and Summer if they can do this when they do the course flagging/decorating
5. Review of year end prizes
   a. 1st place - stall guard is a possibility
      i. Lemieux $80, shedrow $70 on the greenhawk website- Shelagh to go to greenhawk to inquire
   b. 2nd place - coolers
   c. Top dressage Adult & Junior hanging grooming totes

d. Top junior - michelles custom keepsakes?
e. MPC - are they giving us a Pad - Shelagh to call Val to confirm

6. Review of memorial ideas
    a. Plaque on start box
        i. Talk to Lesa/Geri/Danae/Jan to see who all the founding members were
7. Review of Action Items
8. Round Table
    a. Banquet
        i. Look at sponsors for tickets and plaques needed
        ii. Photos needed for plaques
        iii. Dinner - same meal as last year
            1. Cost is $54 plus tax plus 16% service fee
            2. **Kyla motions for $60 banquet tickets. Seconded by Katlyn. TO be voted on in group chat as no quorum**
        iv. Silent auction prizes as sponsors.
            1. Need specific monetary value that can be proven
            2. Deadline to provide prize Nov 1st
            3. Melissa to make a poster to send out and post on socials
        v. Cake - safeway - no blue icing. Kyla to order
        vi. Ask about kids meal pricing- Kyla
        vii. Silent auction prizes
            1. Need to send out letters
            2. Elders confirmed they can donate a prize
        viii. Slide show
            1. To be done minimum the week before. Ideally to be made as soon as possible
            2. Memorial for Dianna and Tecla to be included
        ix. Background music playlist
            1. Melissa to make the playlist, people to send songs to melissa
        x. Chris volunteered to be MC if we'd like- suggests that we do a dress rehearsal the day or 2 before
    b. 2027 tentative show dates to be confirmed before the banquet
        i. June 5 & 6
        ii. July 17 & 18 or July 24 & 25
        iii. Sep 18 & 19 or Sep 25 & 26
        iv. Oct 17
    c. EV60 Jumps
        i. Shelagh to talk to Jeff about jump order
    d. AGM reports - MANDATORY
        i. Due report Nov 2, 2026 - sent out to full membership Nov 8th
    e. Nominating Committee
        i. Message to be sent out chat - 3 members
        ii. To confirm who is returning before 2nd last meeting - Oct 21st
9. Adjourn Meeting
    a. Done at 8:48PM