



Manitoba Horse Trials

Meeting Minutes

Date and Time: May 2, 2026 - 4:30PM

Location: Peppercorn - Oakbank

Attendees: Shelagh, Katlyn, Judy, Melissa, Kyla, Sarah

Regrets: Barb, Erica, Hailey

1. Call to order
 - a. Done at 531PM
2. Review/approval of April Minutes
 - a. Approved by Katlyn
 - b. Seconded by Sarah
3. Reports
 - a. President - Shelagh
 - i. Idea of getting rid of the EV70 division
 1. Idea that this level is too similar to EV75 and most provinces go EV60 to EV75, rebuttal that this is one of our most popular levels
 2. We need to make provincial rules and levels (with Dianna/Willville)
 - a. Take a look at the Alberta rules and see if we can base them off that
 - i. We need to have in place for the June show
 - ii. Change EV 65 to EV 60 (for next year)
 1. Get shaped fences that aren't just logs
 2. Talk to Jeff to see if he can make 4-5 shaped jumps, find out how much they would be (shelagh)
 - iii. Order safety flags for jumps
 1. This needs to be done ASAP as we need them for june - Shelagh
 - iv. Embroidery for june prizes
 1. Coolers - need to go to x-promo
 - a. Katlyn to bring to x-promo
 2. Green saddle pads - need to go to Olga - Judy to arrange
 3. Ball caps? Or toques Katlyn to price out ball caps from x-promo
 4. "Manitoba Horse Trials 2026 and the Logo"

- a. Same set up as last year
- b. Vice President - Judy
 - i. No formal report
 - ii. Stubben rep is donating a set of XC boots to be raffled off and given out at year end (will be available to see at the June show) worth \$440
 - iii. **Judy motions for prices to be as follows: Melissa seconds: 0 to abstain 0 against. Motion passed**
 - 1. 1 for 5
 - 2. 3 for 10
 - 3. 10 for 20
 - 4. Zeffy set up and option to have e-transfer
 - 5. Kyla to submit lotto licence ASAP
 - iv. Stubben rep will be setting up sat and then wants to present awards on sunday
 - v. Idea to use saddle fit demo for Saturday evening to encourage attendance for the dinner
 - vi. Competitor dinner after show on saturday
 - 1. Judy could make pulled pork dinner
 - a. Pulled pork
 - b. Coleslaw
 - c. Buns
 - d. Bag of chips
 - e. Can drink
 - 2. Run out of canteen
 - 3. Need costs to set dinner fees
 - 4. Tickets to be sold via zeffy to obtain numbers ahead of time
 - vii. Saturday people can book saddle fitting (only horses that are competing)
- c. Treasurer - Katlyn
 - i. We have not got the \$5000 yet from the grant. Waiting on response regarding additional funds
 - ii. There is no additional receipts for Dylan's stay to be submitted
 - iii. Insurance - government of Manitoba to be added. No way to avoid this as the park will not issue permits without them being named
- d. Secretary - Kyla
 - i. No food trucks available aside from 1 hot dog cart and they have not responded
 - 1. Need to be booked in January if wanting to do this for future years
 - ii. Volunteer tracker has been updated
 - 1. Melissa will look to see if there is a better way to filter that will move all 3 cells for each person
- e. Membership - Hailey
 - i. No questions from the floor
- f. Communications - Melissa
 - i. No formal report
 - ii. Email to be sent saying entries open & XC course closed for schooling to everyone as of 11:59PM on the 28th
- g. Volunteer - Barb

- i. Hailey and Brooke from Green Hawk - follow up about the June show as they said they could volunteer again. Call Jane Burpee personally to see about volunteering (to be done by Barb)
 - h. Special Events - Erica
 - i. No formal report
 - ii. No questions from the floor
 - i. Events - Sarah
 - i. No formal report
 - ii. No questions from the floor
- 4. Ribbons for shows
 - a. Kyla to order
 - i. Everyone is okay with the ribbon selection as per reports
- 5. June Show
 - a. Review of officials - confirmation on when they're arriving
 - i. Taya - arriving friday 935AM
 - ii. Hugh - thursday setting up and will be at show on saturday afternoon
 - iii. Lynda - arriving friday, shelagh to confirm what time
 - iv. Sarah - whole weekend
 - b. Review of volunteers
 - i. We still need lots of volunteers and we need a scribe
 - c. Set a date to do show paperwork
 - i. May 27th at 530 - Kylas house
 - d. Who is going to create volunteer and competitor packages
 - i. Will do it on paperwork on paperwork day
 - ii. What needs to be purchased - melissa can go shopping for this, provide a list to melissa
 - 1. Juice boxes
 - 2. Horse treats - will masterfeeds, fairway feeds or canvasback sponsor the shows and donate treats?
 - 3. Chips
 - 4. Judy to look for MHT lanyards
 - 5. Shelagh to reach out to MHC to see if they can donate anything
 - 6. Kyla will double check how many paperbags we have
 - 7. Purchase volunteer snacks separately and ensure to keep track of the costs separately this year
 - e. What needs to be done prior to show
 - i. Shelagh contact Hugh to confirm times
 - ii. Shelagh to paint stadium jumps
 - iii. Shelagh to make warm up jumps
 - iv. Make the prizelist (Kyla and Shelagh)
 - v. Make a temperature tracker for stalls
 - f. Meals for officials
 - i. Breakfasts w/in lodging
 - ii. Sat lunch - subway or something in oakbank - judy will go to pick up the food - get their orders by friday
 - iii. Sat dinner - pulled pork

- iv. Sun lunch - can peppercorn put something together? Or order something from oakbank
- v. Friday dinner - Sarah will take Lynda and Tara to peppercorn
- g. Run top down
 - i. Ensure adequate time to debrief the jump judges, put experienced volunteers on more complex questions
- h. Horse ambulance
 - i. Designated trailer that is hooked up and keys are in the ignition
 - ii. Cannot have horses tied to it
 - iii. Sarah will do this
- i. Review the emergency action plan and ensure its printed - Kyla
- j. 2 more small tarps to be purchased - katlyn
- k. Knife to go with the cross country judge that is judging tied fences
 - i. Need to confirm amount of fences with rope in show courses
- l. Additional rope to be kept in controllers truck
- m. An on-call farrier needs to be appointed. Lynda will reach out to them so need phone number
- n. People needed for friday & jobs
 - i. Shelagh and Katlyn will pick up Taya/Lynda from airport
 - ii. Someone to check people in at the barns - Sarah
 - iii. Someone to check haul ins - Sarah
 - iv. Katlyn will be the contact person for Taya/Lynda for Friday
 - v. Sarah will bring her quad for Taya
 - vi. Shelagh and Katlyn will be at the show jump warm up ring
 - vii. Kyla will be at the dressage ring once gets there from work
- o. Need to determine how many XC jump judges we need and positionings for them - Kyla
- p. Billeting officials
 - i. Confirm if Pat can billet official and Shelagh will billet the other
- q. Canteen saturday/sunday
 - i. Barb to sell chips and drinks only
- r. Clothing to be displayed at the MHT show with price list printed off
- 6. Review of mounted and unmounted clinics
 - a. Sunday night June 28th - Selena course walk, to be used as the unmounted clinic
 - b. MHC Demo night June 23 to be used as the mounted clinic
 - i. If done all these and have volunteered at june show and snowbound get XC school voucher
- 7. Review of Action Items
 - a. Kyla to find out how many lottery raffles we can have for over a time period
 - b. The link to the zeffy XC to be connected to website - Melissa
 - c. Melisa to amend clinic information online
 - d. Melissa add info about hotel discount to website
- 8. Round Table
 - a. **Judy motions that Kelsey Wiens 2025 free membership to be extended to 2026, melissa seconded. 0 against 0 abstain motion passed**
 - b. Review of prizes for other shows
 - i. Backpacks for first place

- ii. Year end is coolers
 - iii. Helmet bags
 - iv. Katlyn to check what she has - Judy to go to greenhawk to pick up prizes
 - c. Larry wants to know if Diane could have any logs to make a bench - this is fine, shelagh will confirm how many he needs
9. Adjourn Meeting
- a. Done at 8:31PM