



Manitoba Horse Trials

Meeting Minutes

Date and Time: July 9 2026 - 7:00PM

Location: Online - Meeting invite to follow

Attendees: Shelagh, Kyla, Tanya, Melissa, Erica, Katlyn

Regrets: Sarah, Judy, Hailey

1. Call to order
 - a. Done at 7:06PM
2. Review/approval of June Minutes
 - a. Approved by Tanya
 - b. Seconded by Melissa
3. Reports
 - a. President - Shelagh
 - i. No formal report
 - ii. No questions from the floor
 - b. Vice President - Judy
 - i. No formal report
 - ii. No questions from the floor
 - c. Treasurer - Katlyn
 - i. Hats given out as prizes - 1 light navy hat and 1 dark navy hat
 - ii. Competitors, volunteers and canteen costs will be separated.
 - iii. Clothing - won't be in time for the show, look to see if we have sample sizes we can give to people attending the show that placed orders
 - d. Secretary - Kyla
 - i. Outstanding poll from ground chat re purchasing Sarah a shirt resulted in a tie - Shelagh votes yet to get Sarah a shirt
 1. Kyla to follow up with Sarah on sizing
 - ii. Radios
 1. 10 radios - \$2889.60
 2. Can get them by June 18
 3. Should hook up with the radios we have
 4. Full refund in 30 days if they don't work
 - 5. Kyla motions to purchase 10 radios for \$2889.60**

**a. 0 votes to abstain, 0 votes for no, 5 votes for yes -
motion passed**

- e. Membership - Hailey
 - i. Correction needed on running total memberships starting May, should be 26
 - f. Communications - Melissa
 - i. No formal report
 - ii. No questions from the floor
 - g. Volunteer - Barb
 - i. Resigned
 - h. Special Events - Erica
 - i. No formal report
 - ii. No questions from the floor
 - i. Events - Sarah
 - i. No formal report
 - ii. No questions from the floor
4. Review of July Show
- a. Schedule
 - i. Thursday
 - 1. Shelagh and Lesa meet to set up stadium course, time not confirmed
 - 2. Karla is going to decorate and flag the course
 - ii. Friday - warmups
 - 1. We need a zeffy sign up - copy June format and time slots (Kyla)
 - 2. Shelagh to call Diane and confirm which dressage ring we will use - see if we can use the one we normally use (ring 1)
 - iii. Saturday
 - 1. Dressage 9am
 - 2. SJ - 1130 am
 - iv. Sunday
 - 1. Watch weather and decide if starting at 830 or 9
 - b. What needs to be done
 - i. Grass - Paige said she could come out Monday with a mower. Shelagh to reach out to Faith to see if a mower can be borrowed for Monday. Focus on the paths. Rebecca and Matt would like to try to get more mowing done as well.
 - ii. Stadium maps needed to set up scoring for stadium
 - iii. Paperwork Tuesday July 14 @ Kyla's
 - iv. Buy juice boxes for competitor bags - kyla will confirm how many we have (16)
 - v. Have lanyards been ordered? Do not believe so, can these be ordered for September?
 - vi. Warm up jumps
 - 1. Borrow from Pat if not completed
 - c. Canteen
 - i. Drinks, chips, cookies
 - d. Check in on volunteers
 - i. Erica can show sec Sunday

- ii. Erica can't show sec saturday - who is available saturday
 - iii. Still need quite a few volunteers for sunday
- e. Event entries
 - i. Screen shots in email re entries opening going forward so that it may help alleviate some confusion
- f. Can maps be edited to show new jump - melissa
 - i. Entry was corrected, was pre-entry?
- 5. Review of volunteers under 18
 - a. When someone under 18 is sitting with a parent/guardian hours will only be counted as 1 volunteer
 - i. Information to be advertised - Melissa
- 6. Review of coaches also riding while on XC
 - a. Need to stipulate that they need a ground person
 - i. Website where it talks about schooling to be updated and in the Zeffy link
- 7. Review of Selena Clinics
 - a. Check to see if Selena is available for June 2027.
 - i. Follow up with Selena in January 2027 when her 2027 booking opens
 - b. Shelagh to follow up about the invoice.
 - i. Follow up with Selena in January 2027 when dates
- 8. Review of Action Items
 - a. Kyla to message Taya re the polo and size
 - b. If shipping to Lynda she left a few things at Shelaghs house
- 9. Round Table
 - a. Promotion needed for the Stubben Raffle
 - i. Melissa to create an email specific to this to go out
 - b. Connemara breeding raffle
 - i. Kyla to submit lotto licence
 - ii. Shelagh to confirm is there is no updated information
 - iii. Use the same ticket prices as last year
 - c. Reach over to first steps to see about running in conjunctions, \$25 round and sharing base fee - Kyla to reach out to Brandi
- 10. Adjourn Meeting
 - a. Done at 8:42PM