



Manitoba Horse Trials

Meeting Minutes

Date and Time: April 9, 2026 - 7:00pm

Location: Virtual - Teams

Attendees: Kyla, Shelagh, Judy, Hailey, Barb, Katlyn, Tanya

Regrets: Melissa, Sarah

Absences: Erica

1. Call to order
 - a. Done at 7:01PM
2. Review/approval of February Minutes
 - a. Approved by Katlyn
 - b. Seconded by Hailey
3. Reports
 - a. President - Shelagh
 - i. Larry and the MHC tractor and eastridge are booked for the weekend to move fences when Dylan comes
 1. MHC said they will not send Larry out if the grounds aren't good
 2. People to be at the park with Dylan:
 - a. Thursday - Judy could come after she is done work at the track Tanya may be able to come out Thursday dependant on work
 - b. Friday - Katlyn
 - c. Saturday - Shelagh, Kyla will likely be available after morning meeting re event entries
 - d. Any board members are able to come, please ensure to communicate if you are planning to attend with times
 - ii. The safe sport MHC link needs to be put on the MHT website in an area that is easy to see - the link is in the email inbox - **Melissa to do**
 1. The direction to this link to be **added to the prizelist** as well
 - iii. **Shelagh to reach out to Lynda to ensure flights are booked**
 - iv. Shelagh will pass Barb's contact information (Barb's phone number and MHT email) to MHC re volunteers for June show
 - v. Shelagh and Chris are starting to work on the standards for the warm up jumps

- vi. There is a possibility that through Dianna that there is a trailer that could be purchased by MHT to replace the deathstar. Information will be shared once obtained.
- vii. Katlyn suggests that we purchase rebar for more stakes to be made by Dennis
 - 1. Shelagh to look at this (once back from Dylan clinic)
- b. Vice President - Judy
 - i. No formal report
 - ii. Stubben saddle rep that is planning to attend the June show
 - 1. What kind of set up do we want
 - a. Stall in the barn incase inclement weather
 - b. Judy believes the rep is bringing her own trailer and coming friday to set up and plans on being there saturday only
 - 2. Will be good to get this advertised prior to the show
 - 3. Once info is obtained by Judy, once course design is wrapped up we will set up a video call to iron out details of year end prize draw for stubben donation
- c. Treasurer - Katlyn
 - i. Bank switch over
 - 1. Shelagh and Katlyn will need to go in person. Karla can either go in person or sign an auth to be removed off the account
 - ii. Xpromo has ball cap options
 - 1. Katlyn will look at costs and options and submit to chat
 - 2. Idea to have these on hand for purchase for the June show
- d. Secretary - Kyla
 - i. Board members available for Selena clinic
 - 1. Sarah, Hailey, Barb, Judy and possibly Katlyn
 - ii. Email inbox handling reminders:
 - 1. Ensure to include your name & position when responding to email
 - 2. Ensure if you read an email and don't handle it to mark is as unread. This avoids emails getting missed
 - 3. If you have handled an email and it does not require further attention, label it with the appropriate label and archive the email
 - iii. Kyla motions for MHT to purchase a 6 foot level (approx \$90)
 - 1. Judy seconds
 - 2. 0 votes against, 0 votes to abstain, all in favour - motion passed
 - 3. Katlyn will arrange purchase
 - iv. Pony Club schooling
 - 1. Email requesting course access Aug 29/30. Kyla will confirm access is available and send the link to the Zeffy registration
 - v. EC rule changes
 - 1. 20 obstacle related penalty points in EV 100 stadium is automatic elimination and riders are not allowed to proceed to XC phase
 - 2. Whip can only be used to send horse forward "if in doubt leave it out" you cannot hit a horse with the whip once they've stopped

- vi. Dinner options for Saturday of the June event
 - 1. Option of food trucks
 - a. Melissa's aunt & uncle own a food truck
 - i. Melissa to reach out to them to see what options they have
 - b. Reach out to other food trucks (Kyla/Erica)
 - e. Membership - Hailey
 - i. If you see any waivers/coggins/vaccines/photo releases in the email they can be put into the drive in the membership folder and update the membership tracker or let Hailey know you have uploaded the documentation
 - f. Sponsorship - Tanya
 - i. No formal report
 - ii. Tanya is unable to be able to handle the sponsorship chair for the remainder of the season and will be stepping down from a board chair position, will remain as a member at large
 - iii. Sponsors need to be contacted - Judy will do this
 - 1. Elders
 - a. Include photo from October fun show with Elders gate
 - 2. Michelle's custom keepsake
 - 3. Elm Creek Equine (Hailey will handle this one)
 - 4. Central vet
 - 5. RK Equibonnets (Kyla can reach out to this one)
 - iv. Sponsorship advertisements to be created once sponsorships confirmed - Melissa
 - 1. Greenhawk to be created
 - g. Communications - Melissa
 - i. Reciprocities are to be posted on the website and shared on social media
 - 1. Have now been moved to the 2026 folder
 - ii. MDC show dates to be shared on our website/social media once available
 - iii. Selena poster - name to be corrected and correct posted to be uploaded to social media
 - 1. Melissa to upload the corrected one once she returns
 - 2. Incorrect poster removed from facebook already, to be removed from website and other socials
 - h. Volunteer - Barb
 - i. No formal report
 - ii. Email to be created and sent to volunteers in volunteer bank
 - 1. Include link to Volunteer Sign up (Hailey to create with Kyla's assistance)
 - iii. Once volunteers confirmed add to the volunteer tracker Katlyn created
 - i. Special Events - Erica
 - i. No formal report
 - ii. No questions from the floor
 - j. Events - Sarah
 - i. No formal report
 - ii. No questions from the floor
4. Review TD inquiry regarding flights - will need to be flown out.
 - a. She can book or we can

- i. Will advise Taya to go ahead and book the west jet flights and submit for reimbursement
- 5. Decide 2026 Volunteer Rewards Program
 - a. Idea to have a gift card draw at each show for all of the volunteers at the show
 - i. Barb to reach out to Tims/gas stations regarding donating gift cards for the june show
 - ii. Idea to use do a draw for MHT toques or volunteer shirts
 - iii. Idea to do a draw each day, not just for the overall weekend
 - b. Still have volunteer of the year - should be promoted more
 - i. Needs to be tracked better this year
 - 1. Sign in and sign out sheet to be used for all volunteers (shows/course cleanups)
 - a. Kyla to edit for 2026 season
 - 2. In order for volunteer hours to count need to be signed in and out with a board member in order to be counted
 - a. Volunteer sheet to be revamped with a spot for a board member to verify with initial
 - ii. If volunteering volunteer hours need to be submitted on the sign in sheet to a board member that day in order to be considered to volunteer of the year
 - iii. If hours are being submitted to volunteer of the year, the hours cannot be transferred to another member
 - iv. If the volunteer is a member, the volunteer hours for the volunteer bond must already be completed and those hours do not count towards volunteer of the year
 - c. Emails should be sent to all volunteers inviting them to the year end banquet and other dinners
- 6. Review of year end points system
 - a. Melissa to create a poster showing the requirements to be posted on socials and emailed out to people
 - b. Overall Year End Points
 - i. Horse/rider combos can only place in 1 division
 - ii. Horse/rider combo needs to take place in at least 3 MHT events (shows, clinics mounted and unmounted)
 - iii. Year end awards will be awarded at the division most events are completed at
 - 1. In the event that they have completed equal events at separate divisions, they will be awarded at the highest division competed
 - a. Participation in any MHT clinic/show – 1 point
 - b. Successful completion of show- 2 point - even if at a different level
 - c. Sanctioned Horse Trials – 10 9 8 7 6 5
 - d. Unsanctioned show – 8 7 6 5 4 3
 - iv. Out of province shows will only be considered if they are on a date that does not conflict with a Manitoba Horse Trials event. The out of province show needs to be at a level that is comparable to divisions

offered in Manitoba and needs to be submitted 6 weeks prior to the year end banquet - this date needs to be advertised

- v. Dressage
 - 1. Need at least 3 dressage tests from 3 separate MHT events
 - a. If more than 1 test is ridden at 1 event the highest scored test would be considered for that date. If the same test is ridden at the same event, only the first test ridden will be judged
- 7. Review of mounted and unmounted clinics
 - a. May 3 - unmounted clinic date will not work with course cleanup and needing to ensure all fences are staked, tabled to next meeting to find another date
 - b. Shelagh to see if Peppercorn has their back room available for Saturday May 2 lunch meeting, and confirm times available
 - i. Determine the times on course from there
- 8. Review ways to obtain volunteers for may cleanup and june show
 - a. Send out email to volunteer bank and members
- 9. Round Table
 - a. To buy for when Dylan comes
 - i. Spraypaint
 - b. For June show
 - i. Tanya has a vehicle that can be lent for officials to use
 - c. Shelagh to contact MHC to inquire about grants for clinics
 - d. Permits for xc jump movement
 - i. When wanting to move jumps, map needs to be submitted that shows where all the jumps are and approximate location as to where they will be moved in order for the permit to be issued
 - 1. Katyn has submitted this to the park and is waiting on the permit being approved
- 10. Adjourn Meeting
 - a. Done at 9:45PM