



Manitoba Horse Trials

Meeting Minutes

Date and Time: January 15, 2026 - 7:00pm

Location - Virtual

Attendees: Katlyn, Kyla, Shelagh, Judy, Melissa, Hailey, Tanya, Barb, Erica, Sarah

1. Call to order
 - a. Done at 7:06PM
2. Review of Agenda
3. Review/approval of December Minutes
 - a. To be edited to say “minutes” not “agenda”
 - b. Approved by Katlyn, with correction
 - c. Seconded by Melissa, with correction
4. Reports
 - a. President -Shelagh
 - i. Confirmed we can offer free schooling on the friday evening of the show, as long as listed in the prize list and offered to everyone
 - ii. No questions from the floor
 - b. Vice President - Judy
 - i. No report, no questions from the floor
 - c. Treasurer -Katlyn
 - i. Correction needed to the financial statement for the reimbursement of getting the prize halter plate fixed from EV 60 to EV 65. This will be updated and sent out
 - ii. **Grant application - to be submitted**
 - iii. Jan 31 - have orders in to Katlyn for MHT clothing
 - d. Secretary - Kyla
 - i. Zeffy review
 1. Appears to work well, the only worry is the “tipping option”
 2. Idea to create a \$0 membership for people who require to pay e-transfer
 3. No way to turn off the “expiry date” being 1 year from membership sale - manually typed in to say membership is valid until December 31, 2026
 - ii. Event entries review
 1. Kyla suggests we try this for the June show

2. Prize list to be sent in, event entries sets up the event, MHT secretary creates OOG within the event entries website
3. Event entries does not collect any fees, they put the information in for e-transfer; idea for people who need to pay by credit card, they can contact and treasurer can manually input their information
- iii. Save the date for AGM
 1. Booked for Nov 29 2026
 2. Melissa to make a save the date poster
- iv. Membership card
 1. Melissa to make a template that Hailey can add in members' information. Example of what information to be included based on photo of MDC 2025 membership card
- e. Membership - Hailey
 - i. No report
 - ii. Review to see how to turn off membership works reminders so people are not getting emails. This has been causing a lot of confusion with the membership and people trying to renew
 - iii. Email to be drafted for when memberships go live, Zeffy link to be attached to the website
- f. Sponsorship - Tanya
 - i. Haven't heard back from peppercorn re snow bound
 1. Greenhawk says the can host, preferably after hours
 2. Tanya to contact to see if they would allow us to come before hours (10-12)
 - ii. No report
- g. Volunteer - Barb
 - i. No report, no questions from the floor
- h. Special Events - Erica
 - i. No report, no questions from the floor
- i. Events - Sarah
 - i. No report, no questions from the floor
5. Review June show ****Ombudsmen sheet is due Jan 31***
 - a. Format - Sanctioned/ICE
 - i. EC sanctioned.
 1. EV 65 to EV 90 needs bronze membership, EV 100 needs silver
 2. All 3 phases (dressage, stadium and cross country)
 - ii. ICE
 1. Can only do 2 phases
 2. Dressage and show jump? Dressage and cross country? - Feels important to ensure Dressage needs to be done
 - iii. Determined that it is best to just run as EC sanctioned and not offer ICE at this show
 1. This is due to the undertaking of a sanctioned show, more officials and volunteers required, more prep. It will be easier on the board and organizers to run only 1 show at once and not 2
 - b. Set costs

i. Flight and hotel costs etc to be obtained by Shelagh, other costs to be broken down by Katlyn and fees to be submitted in the group chat for voting

1. Needs to be done ASAP as omnibus is due Jan 31, 2026

c. Review of officials

i. Linda Ramsey - Judge (SJ & dressage)

1. Cost unknown

2. Booked

ii. Dylan Barry - XC course designer

1. \$550 a day (3 days)

2. Booked

3. Waiting to hear back on travel plans to determine exact dates

iii. Taya Richardson - TD

1. \$300 (a day)

2. Booked

iv. Hugh Crawley - Show jump course designer

1. We still have not heard back, Shelagh and Sarah both have some out of province contacts we can reach out to

v. Ground Jury - Linda Ramsey and Danae Martin

1. Both booked

2. Waiting to hear from Danae if there is a charge

vi. Not mandatory to have a vet on site

1. It would be good to have a vet on call. Shelagh to talk to Elders to see if they are available to be on call

d. Determine if we are going to run a membership dinner on the Saturday

i. Idea to do a competitors dinner

ii. Idea to invite sponsors

iii. Tickets available for non-competitors

iv. We will host a dinner

v. Possibility of Judy to make the dinner or to order from somewhere such as Danny's Whole Hog

e. Determine advertisements needed

i. Once information for show is available submit to Melissa

ii. Would be best to have a poster created prior to snowbound that could be handed out at snowbound

f. Determine prizes

i. Blankets for first place

1. Get embroidered "MHT" and logo

2. We have these in our prize inventory

3. Barb may be able to do the embroidery

ii. Saddle pads for 2nd place

1. Get embroidered "MHT" and logo

2. Kyla to check with/order from greenhawk

iii. MHT Toques & horse treats for third place

iv. Tanya would like to sponsor a best turned out horse prize

1. 1 junior and 1 senior

2. Tanya will provide prizes

6. Review snowbound clinic

- a. Feb 22, 2026
- b. Greenhawk
 - i. Can we go before noon?(10 & 12)
- c. Topics
 - i. Legal tack/equipment
 - ii. How eventing works
 - iii. Sanctioned vs Non Sanctioned MHT shows
 - iv. How scoring works
 - v. Conditioning
 - vi. Q & A period
- d. Registration to be made
 - i. Google form to be created through MHT google acct
 - ii. Tanya motions for the clinic to be free. Judy seconds. 0 votes to abstain. 0 votes against. All in favour.**
 - iii. Registration deadline - Wed Feb 18
- e. Reach out and promote to 4H groups and pony clubs
- 7. Determine prizes for other shows
 - a. Tabled to next meeting
- 8. Review of Volunteer Rewards program
 - a. Tabled to next meeting
- 9. Review of year end points system
 - a. Tabled to next meeting
- 10. Round Table
 - a. Shelagh to contact Dianna for official contract example to see if Dianna has one that was used last year**
 - b. Judy motions to charge \$20 per ticket for the connemara breeding fundraiser. People can buy unlimited tickets. Melissa seconds. i. 0 votes to abstain. 0 votes against. All in favour.**
 - c. MHT warm up jumps are in poor shape. Shelagh has reached out to a BC company to get costs for tracking and jump cups.
 - i. Shelagh to present to the board the costs for the board to determine if we will purchase these to make new warm up jumps
 - d. Hailey motions to use Zeffy as the membership platform for 2026. Kyla seconds.
 - i. 2 votes to abstain. 0 votes against. 6 votes for yes. Motion passed.**
 - e. Shelagh has submitted the booking sheets to MHC for the 2026 shows
 - f. Shelagh has reached out to MHJA, MDC and MPC for reciprocity
 - i. MPC hasn't responded
 - ii. MHJA offer is still in works
 - iii. MDC to allow us to partake in their shows and them to partake in ours, agreement still in works
 - g. If Dianna is not able to host Selena for a clinic/ladies retreat and selena is available for the specific dates idea for MHT to host a clinic in BHP
 - i. See if MHC has stalling availability
 - ii. Judy offered to billet
 - h. Response to mountain bike email received

- i. Shelagh to respond stating that they we will side with other horse clubs to keep bikes off the horse trails

- 1. To be drafted for review by the board prior to sending response

11. Adjourn Meeting

- a. Done at 931pm