



Manitoba Horse Trials

Meeting Minutes

Date and Time: February 17, 2026 - 7:00PM

Virtual Meeting

Attendees: Shelagh, Kyla, Hailey, Katlyn, Melissa, Judy, Tanya, Barb, Erica, Sarah

1. Call to order
 - a. Done at 7:02PM
2. Review/approval of January Minutes
 - a. Approved by Katlyn
 - b. Seconded by Hailey
3. Reports
 - a. President - Shelagh
 - i. Pat may be able to billet Dylan for April - will confirm
 - ii. Shelagh may be able to billet Selena in June - will confirm
 - iii. Rebar has been brought to Dennis to be reshaped into 'T' - we will need to purchase more rebar
 1. Purchase the long straight rebar pieces to be cut, will likely need at least 30
 - iv. Shelagh to talk to Lesa re the MHC "give it a go" regarding the date as MHC has indicated that Lesa is willing to coach for MHC
 - v. Shelagh to submit warm up jump receipt
 - vi. Shelagh to submit invoice for blanket embroidery to Katlyn to pay, Judy to pick up blanket prior to snowbound clinic
 - vii. Shelagh to submit receipts for extended meetings
 - b. Vice President - Judy
 - i. No formal report
 - ii. Review being able to use a quad or side by side for the medic, could
 1. Judy has one of each she can bring to use
 2. Katlyn to check with park to see if this is allowed/can be added to the permit
 3. Check with medic to see if they would want to use a quad vs their vehicle - someone to reach out to medic
 - c. Treasurer - Katlyn
 - i. The 1 day with Selena was added to the permit application for the park
 - d. Secretary - Kyla

- i. When emailing, email from MHT email and sign your name and position at the end of the email
 - ii. Sending in meeting reports - to be sent to Kyla, Kyla will upload into the drive. If sending a report after the agenda has been sent out to everyone, please reply all to email to ensure everyone gets the information as sometimes Kyla can miss re-distributing the email
 - iii. Need to confirm for the sanctioned show for Bronze - does horse's owner need EC membership if the owner is different
- e. Membership - Hailey
 - i. Draft email to be updated into Zeffy for membership. Attach the 2026 photo release and waiver form
- f. Sponsorship - Tanya
 - i. No formal report
 - ii. Aiming to create a letter for recurring sponsors and a letter for new sponsors
 - iii. If people can brainstorm people/businesses that we can reach out to for sponsorships and provide them to Tanya
 - iv. Elmhurst sponsorship advertisement to be made - Melissa
- g. Volunteer - Barb
 - i. No formal report
 - ii. Barb to formulate "save the date" email for review to be sent out to pre-existing volunteers for the upcoming season
 - iii. Volunteer tracker for 2026 to be created - Katlyn
 - 1. Add all positions (scorer, secretary etc)
 - 2. This will be for internal club use only this year and not posted to the public
 - a. We found last year no one really signed up themselves, the board would just fill it out
- h. Special Events - Erica
 - i. No formal report
 - ii. No questions from the floor
- i. Communications - Melissa
 - i. Reciprocity tab to be filled out on the website
 - 1. Reciprocity agreements with details of the agreements in the drive
 - 2. Special details for each agreement to be noted on the website
 - ii. EC rules and regulations have been printed - Melissa to bring to snowbound clinic
 - 1. To be put in a hard shell binder - Katlyn will buy a binder - Kyla to bring hole puncher to snowbound
 - iii. Melissa is unable to help with scoring at this years shows, doesn't know what her schedule will be and which weekends she will have available
- j. Events - Sarah
 - i. No formal report
 - ii. No questions from the floor
- 4. Review snowbound clinic - what needs to be done
 - a. Judy unable to make the food, but will pick up
 - i. Fruit tray
 - ii. Donuts

- iii. Chocolate chip cookies (katlyn)
 - iv. Gatorade and water- Shelagh
 - v. Napkins, wetwipes (Judy) and plates
 - b. Currently 22 people registered - some board members to register
 - c. Janet has tables and chairs that can be used
 - d. Judy to ask Janet if board can be there for 9AM
 - e. Posters to be printed
 - i. Membership costs - QR code to Zeffy membership page
 - ii. Save the date posters for 2026 show dates
 - iii. XC schooling voucher for door prize
 - iv. Attendance list
 - f. Use a bucket from greenhawk to draw the names of the entries - Kyla to make print off of names of entries
 - g. Kyla motions we give a free 1 day schooling pass as a door prize**
 - i. Judy seconds.**
 - ii. 0 votes to abstain. 0 votes against. All in favour**
5. Determine prizes for other shows
- a. Greenhawk is allotting \$1500 for prizes - wants to speak to us before/after the snowbound clinic regarding sponsorship for 2026 season
 - b. June show
 - i. 1st - blankets (Kyla has)
 - ii. 2nd place prize - saddle pads (previous motion)
 - iii. 3rd place - MHT toques
 - c. July & September Ideas
 - i. Grooming bags
 - ii. Bridal numbers
 - iii. Pinny holders
 - iv. Generic stuff to fill our bin
 - d. Year End
 - i. 1st place - director chairs
 - 1. Costs to be looked into
 - ii. 2nd place - Leather halters
6. Review Selena clinic
- a. Hoping to have a course walk sunday evening
 - b. \$1800/day, \$900 half day
 - c. 3-5 max per group - rookies closer to 3, more seasoned riders closer to 5
 - d. 90 minute time slots
 - i. 7AM-830AM, 830AM-10AM, 10AM-1130AM, 1130AM-12AM lunch, 12PM-130PM, 130PM-3PM
 - e. Idea to have open to MHT members first and others second, pre-registration for pegasus equestrian with a non-refundable deposit as pegasus equestrian has done all the organization for the clinic
 - i. Pegasus equestrian registrations need to be confirmed by February 28, 2026 at 11:59PM
 - ii. Idea to give priority to people who are not attending ladies retreat
 - f. Katlyn motions that there is no course fee to be charged to pegasus equestrian for this one day clinic**
 - i. Judy seconds**

- ii. **1 vote to abstain. 0 votes against. All in favour**
 - g. **Should we book Selena for a full clinic for 2027**
 - i. **Judy motions to book Selena for a full 3 day clinic. Kyla seconds.**
 - 1. **0 votes to abstain. 0 votes against. All in favour**
 - 2. **Sarah to contact to see availability**
 - h. Stabling not included - to be booked directly through MHC
 - i. **Booking sheet for MHC needs to be submitted, stabling, water tank - shelagh to do**
 - j. **Katlyn motions that we charge \$125 per rider/horse registration**
 - i. **Sarah seconds**
 - ii. **0 votes to abstain. 0 votes against. All in favour**
 - k. **Kyla motions that the unfundable deposit be \$75 per horse/rider combo**
 - i. **Sarah seconds**
 - ii. **0 votes to abstain, 0 votes against, all in favour**
 - iii. Only consideration for the refund with vet note if spot is able to be filled
 - l. Kyla to make Zeffy registration
 - m. **Sarah motions to allow auditors for \$25/person with 1 free auditor per rider**
 - i. **Katlyn seconds**
 - ii. **0 votes to abstain. 0 votes against. All in favour**
- 7. Review of Volunteer Rewards program
 - a. Hours need to be tracked much better and detailed this year
 - b. **Needs to be provided to the vol coordinator w/in 24 hours**
 - c. **Current program - Kyla motions abolish the current - Tanya seconds**
 - i. **0 abstain. 0 against. All in favour**
 - ii. **Melissa to remove all volunteer rewards program advertisements from website and social media**
 - d. *New volunteer program to be tabled to next meeting*
- 8. Review of year end points system
 - a. *Tabled to next meeting - needs to be done at the next meeting*
- 9. Review retiring membership numbers
 - a. Retired membership numbers - list updated
- 10. Round Table
 - a. **2026 photo release to be updated - Melissa**
 - b. Review of sponsorship and silent auction donations
 - i. It makes it difficult to determine sponsorship levels
 - ii. It would be easier for silent auction donations to be separate
 - iii. **Katlyn motions to have silent auction donations excluded from annual sponsorship level advertisement and rewards.**
 - 1. **Seconded by Erica**
 - 2. **0 votes to abstain, 0 votes for against, all in favour**
 - c. Tanya may be able to provide free google meets for extended meetings - will look into this for the next meeting.
 - d. Barb is willing to do the show secretary for the June show and the willville
 - i. Will review closer to for the july and september shows
 - e. Membership works

- i. Katlyn suggests keeping this until after the first show to make sure event entries works well
 - ii. The membership works is due in August - will likely cancel this prior to the auto renewal
 - f. Dylan course shadowing - Email to be sent to Caslin with dates that Dylan is coming in case she wants to reach out for shadowing- **Katlyn to send** (approx april 23-25)
 - g. Board members have to purchase their memberships by March 15, 2026**
11. Adjourn Meeting
- a. Done at 9:38PM