

# **Manitoba Horse Trials Communications Report September 2025**

## **Website Development:**

- Finalized the Fall Breeze Derby poster
- Posted Summer Strides results to the website
- Posted the Fall Breeze poster online, connected links to event sign up
- Posted the meeting minutes online
- Judy created Fall Breeze event with sign up
- Created the Danny's Event and posted in to the front page with Judy's guidance

## **Canva/Creation:**

- Created a tri-fold pamphlet for competitors (Future endeavor under development)
- Created a Photo contest poster to be altered with details at a later date (Future endeavor under development)
- Created a review of events poster
- Created Elections for Executive Positions posters (Future endeavor under development)
- Created Danny's BBQ and Sunday BBQ posters

## **Email:**

- "Plan our year end" survey form email sent
- Created and sent email for schooling on Pony Club setup in Aug
- Sent the Danny's BBQ poster
- Created the outline of Fall Breeze competitor information email, to be updated as we go

## **Drive/Organization**

- Uploaded all posters to Communications folder
- Created form to track volunteer BBQ tickets
- Made a copy of the competitor package and started updating it for Fall Breeze
- Started creating a stall list for competitors of Fall Breeze to be updated as we get closer