



Manitoba Horse Trials

Meeting Minutes

Date and Time: February 18, 2025 7:00PM

Location: Online

Attendees: Kyla, Shelagh, Melissa, Katlyn, Karla, Judy, Abigail

Regrets: Nancy

Absences: n/a

1. Call to order
 - a. Done at 7:07PM
2. Review of Agenda
 - a. No changes
3. Review and approval of January Meeting Minutes
 - a. Approved by Katlyn
 - b. Seconded by Karla
4. Reports
 - a. President
 - i. **Karla and Shelagh are still to contact Kylee from MHC to meet**
 - ii. Shelagh spoke with East Ridge and they said that they could do more than 1 mow, but we need to be able to give them a wider timeline to do it (a week vs a day) - we will need to ensure that the permits are set up properly to allow this
 - iii. No questions from the floor
 - b. Vice President
 - i. No formal report
 - ii. Judy went to go look at the used mower, it wouldn't turn over - unsure if it was due to the cold or if there was another reason. It needs to be painted, fixed up and the engine needs a once over. To be reviewed by the board to determine how to proceed.
 - iii. No questions from the floor
 - c. Treasurer
 - i. **Kyla motions to reimburse Diana Frasers volunteer fees. Karla seconds. 0 votes for no, 0 votes to abstain. All in favour.**
 - d. Secretary
 - i. Tanya is available to be show secretary for all dates
 - ii. Review of bringing back the action items

1. Everyone agrees to bring this back. Kyla will set this up and send it out with the meeting minutes.
- iii. Donation from Winnipeg Canoe Rentals - can someone pick this up on Keenlyside in Winnipeg
 1. Canoe rental or lazy river float coupon.
 2. **Shelagh or Katlyn to go to pick it up** - at the time of pick up ask which option is more popular and go with that option.
- iv. Email from Deb - show running
 1. Some things may need to be updated
 2. This is already in the drive
 3. **Karla to look over, make necessary edits and move to the drive for 2025**
- v. Had emailed up in stitches on a recommendation from the 2024 sponsorship chair - unable to donate, created a tracker in the drive sponsorship folder to track where we have sent requests. Suggests for the board to reach out to other companies/people for 2025 sponsors and use this to track as we do not have a sponsorship specific chair this year.
- vi. AGM/Banquet Survey
 1. Add price ranges to the lunch and dinner options
 2. Inquire to peppercorns for pricing for lunch and dinner buffet pricing - **Kyla to email peppercorn** and then add this as an option of the questions to send out to the membership
- vii. **MHC Events form in the email - Shelagh to fill out**
- viii. **Privacy Policy form - to be filled out by Abigail and Kyla** to be able to check MHC status. Ensure Abigail fills this out first in case we can only have 1 person signed up.
- ix. Karla has completed all the requirements and waiting for the EC certificate to come
- e. Past President
 - i. No formal report
 - ii. T-shirts for Pat & Lauren are in - at Karlas. **Karla to reach out to Lauren** to arrange the pickup. Pats pickup to be arranged once she returns from competing out of country.
 1. Laurens shirt has not yet been paid for. Katlyn to message Karla with the price
 - iii. Karla has the corrected plaque at her place. **Karla will send with Karen to Karen's work and Shelagh will pick up from Karen**
 - iv. Diana would like clarification on point of contact re the O'hanlon clinic - **Shelagh to reach out to Sarah & Diana**
 1. **Shelagh to also confirm the details of the willville show and bring details for formatting to Melissa and Judy**
 - a. Prices, name, 1 or 2 day show, stall pricing, will e-transfers be sent straight to Willville - confirm email address
 - v. Karlas insurance has changed and is now able to hold clinics. Willing to hold an intro to an eventing clinic.
 1. Possibility to hold on the Saturday of the July show weekend
 2. **Karla to put an itinerary together along with prices**
 - vi. Aleesha Gillette has offered to make SJ courses for MHT, **Shelagh to reach out to Aleesha** to see if this is a possibility

- f. Membership
 - i. No formal report
 - ii. We have 1 new member
 - iii. Abigail spoke with Shannon, Shannon was able to show how to assign new numbers
 - iv. Abigail to create the tracker spreadsheet in the membership folder
 - v. Last year people were unsure if their membership renewed - this is a flaw with membership works
 - 1. Idea for membership chair to email members from the MHT inbox to confirm that renewal was processed
 - 2. Abigail to type up a template email and send to the board for review

- g. Communications/Website
 - i. Need photos/videos for content
 - 1. Idea to have a contest/opportunity for people to submit photos and videos
 - ii. About me submissions from the board
 - 1. Melissa to send some questions for people to answer
 - iii. Summer Strides Poster- what info is required
 - 1. Name and dates of the event
 - 2. Cost of event
 - 3. Location of the event/phases
 - 4. The date the entries open and close
 - 5. Small print to say "no late entries"
 - 6. If stabling will be available
 - 7. Idea to use the terminology "classes" or "rounds" vs "phases" to make it more understandable for reciprocity members
 - a. Kyla will go through this and send judy which words need to be corrected
 - 8. Ensure the registration end date shows the Sunday of the weekend at 1159PM
 - iv. Bring back the prize list
 - 1. To be posted on the website for people to review
 - 2. Old prize list to be reviewed & revamped - should be in the 2022 or 2023 year folders on the driver - Karla is willing to help with revamping it.
 - 3. Having a prize list will also allow us to slim down the competitors package that is sent out prior to the event
 - v. Password updates
 - 1. To be done at the next in person meeting (April)
 - vi. Confirmation of the dressage tests to be used this year
 - 1. Intro (65) USEF Introductory Test B
 - 2. Starter (70) USEF Training Level Test 1
 - 3. 75 to use the EC test #2 for the 85 level
 - 4. Switch to EC Test #2 for 85/90/100
- **all tests will need to be transcribed to make judges comment cards

- 5. Review running in conjunction with First Steps Dressage
 - a. Confirm cost of what we will charge for show jump rounds
 - i. This was motioned in group chat ADD RESULT

6. Review paid positions: Last year: Medic - \$200, Scorer was paid \$75 - spreadsheets were provided pre-filled with rider information. Show Secretary was paid \$75 - expected to stay at the office at all times within reason. Stadium jump judge was paid \$50 - in the event we can't find a volunteer.
 - a. **Katlyn motions for the medic to be paid \$200 for a single day event and \$300 for a 2 day event. Second by Karla. 0 votes for no. 0 votes to abstain. All in favour.**
 - b. **Karla motions that for a single day event the show secretary would be paid \$75 for a 2 day event the first day (dressage/sj) they would be paid \$75, the second day \$50. Seconded by Katlyn. 0 votes. 0 votes to abstain. All in favour.**
 - c. **Karla motions that for a single day event the scorer would be paid \$75 for a 2 day event the first day (dressage/sj) they would be paid \$75, the second day \$50. Seconded by Katlyn. 0 votes. 0 votes to abstain. All in favour.**
 - d. Stadium jump judge will remain paid \$50 - in the event we can't find a volunteer.
 - e. Wait for compete easy is reviewed and costs are determined to review the paid amount for the scorer
 - i. Appears \$3 per scored test
 - ii. Tabling the use of compete easy to next year and use the excel sheet for this year for the costs.
 - f. **Katlyn to reach out to Rebecca** to see if she is available for the medic shows
 - g. Vanessa is available to volunteer for scorer for the May show - other dates to be confirmed.
 - h. Review how to Market these positions
 - i. Reach out to people who have expressed interest first before advertising
 - i. **Shelagh to reach out to Aleesha to see if she is available as a show jump judge**
7. Review of compete easy (email attached)
 - a. Upon review of the cost of \$3 per scored test, the use of compete easy to be postponed to next year. It may be more beneficial for the price if we are also using the program for entry signups. Unsure if it can be used to house memberships as well.
8. Review updated passwords and removing active sessions on the drive
 - a. This will be done at the April at the next in person meeting
9. Review if we will have a clinic on the Saturday of the July show weekend
 - a. Possibility to have Karla do an intro to eventing clinic
10. New Business
 - a. Nothing from the floor
11. Round Table
 - a. Nothing from the floor
12. Adjourn Meeting
 - a. Done at 9:12PM