

Manitoba Horse Trials

Meeting Minutes

Date and Time: Friday October 6, 2023, 7:00 PM

Location: Debs - 75103 Rd 33 East (North of Garson)

Attendees: Katlyn, Deb, Kyla, Karen, Shelagh, Caslin, Dione

Regrets: Shannon, Karla, Krista

1. Call to Order
 - a. Done at 7:14 P.M
2. Review of Agenda
 - a. Deb would like to add - getting ribbons for september to people
 - b. Deb has approved the agenda, Katlyn has seconded.
3. Review May Minutes
 - a. Approved by Deb, Dione has seconded.
4. Review of MHT online store
 - a. Deb has made an online store to sell MHT merchandise. This is on the MHT website, Deb would like a photo of someone wearing the beanie hat (with no brim) for advertising.
 - b. Deb to remove the license plate off the trailer decal photo.
 - c. Deb to add the small MHT stickers onto the website
 - d. Karen is going to get a prototype hoodie made and will bring it to the AGM so that people can pre-order them, these can also be placed on the website once we have a photo and price.
 - e. Credit card payment options, do we need to have one added
 - i. We will offer e-transfer only with the option to send an email inquiry if they want to pay by credit card.
 - f. All merchandise will go to Karens after the AGM so that all the merchandise will be together.
 - i. Karen will upload the vector file of the logo to the drive
5. Update of MHT funday
 - a. Deb will send out another reminder email tomorrow morning
 - b. 5 entries so far

- c. Volunteers are needed
 - i. May be reduced to 2 fields to not have to have as many volunteers
- d. Having eastridge mow the lawn prior to the show
 - i. Deb will reach out to them to see if they're available to mow the whole field, or just the lower field, or first and second if they only have limited time.
 - ii. If eastridge is unavailable people will go out to mow by hand.
- 6. Review of EC coaching requirement for shows going forward
 - a. Setting a self-coaching fee
 - i. EC will not let us confirm if coaches have proper requirements unless we are running a sanctioned event
 - ii. This will need to be reviewed by the new board for next year as this year's derbies have been completed.
 - b. Plan on how to share this information with our membership
 - i. This will be reviewed by the new board for next year as this year's derbies have been completed.
 - ii. As policies & procedures have been sent to EC any updated policies & procedures need to be sent into EC to update them.
 - 1. Policies & procedures should be reviewed for the year by the new board at the beginning of the year. (When policies and procedures are being reviewed to be re-written and adjusted this should be done by all board members.)
 - a. Policies ideas to be added/reviewed
 - i. Deadline for changes to registrations prior to events, even due to safety concerns, to be set.
 - ii. Reaching out to coaches for inquiries regarding rider competencies, instead of reaching out to competitors directly (how would we handle people declared as self coaching?)
- 7. Review of \$25,000 Grant allocation against jump wishlist
 - a. Deb suggests that as many fences as possible will be built with safety features. The board agrees.
 - i. The board is wondering if there is a way to get the information from Barry that breaks down the costs with the safety features & what jumps are available to be made with safety features.
 - ii. The board asks for a list of jumps available from Barry to be made so that all MHT board members can see, to see what kind of jumps there are to choose from and which we will be receiving.
 - iii. Karen or Karla will reach out to Barry to see what has been purchased so far & advise him that we have received the grant. Discussion with Barry to be sent out for all board members to review information.
- 8. Review of request from driving society regarding fundraising idea
 - a. Would be for the future events going forward

i. Kyla to reach out to see if other clubs have agreed, to advise we may be interested in pursuing it for future years.

9. Review getting the ribbons to be people from september

- a. Find out who all needs ribbons, figure out who is coming to the AGM & have ribbons/prizes ready for the AGM. Contact people who are not going to the AGM to find out how to get the prizes/ribbons to people.

10. Review Reports

a. President

- i. Clarification regarding flags suggestions- flags are not used instead poles are painted. Only jumps that need flags that would need to be bi directional jumps and options
- ii. Karla to approach MHC to inquire about a “permanent” shed that could be kept at the XC course for storage, idea that the shed can be portable
- iii. Karen will announce for nominations for the 2024 board
- iv. Course Clean up

1. Kyla will reach out to DB to see if he is available to pull jumps out and move the pieces to a pile all together. Hopefully the weekend of October 21, 22 or 28 & 29.

2. Karen will make a list of fences that need to be removed.

b. Vice President

- i. Nothing to report

c. Treasurer

- i. Lavender Woodman and Aleesha Gillete have completed their volunteer hours.

ii. **Katlyn motions that Karen is reimbursed for the costs of the fuel for hauling the stadium jumps back and forth, a cost of \$150**

1. Kyla seconds the motion
2. All in favour

d. Secretary

i. **Kyla motions for MHT to cover the cost of the meals for the 2 people serving the Year End Banquet as they will be working unpaid in order for us to have the room fee waived. (Approx \$500 savings)**

1. Dione seconds motion. All in favour.

ii. Karla will reach out to Elders & Green hawk regarding a donation

iii. Karen will drop off a donation letter at Canvasback

e. Memberships

- i. Nothing to report

f. Events – N/A

i. In the future plan to run May shows later in the month as it was really stressful for the board to get everything ready in time for the show

ii. Suggested plan for next year to have more 1 day clinics and less 2 day derbies as they are very hard to get volunteers for

iii. Recommended that there is a show events chair and then special events chair

- g. Marketing
 - i. No questions
 - h. Volunteer
 - i. Nothing to report
 - ii. Idea for next year is to promote a volunteer prize (gift card etc) to entice people to volunteer
 - i. Past President
 - i. No questions
11. Review Action Items
12. Round Table
- a. Hydro poles - No longer needing this year, Dione will advise Hydro contact
 - b. Intending to have a sanctioned show end of August/September
 - i. There is a deadline to set these dates by.
13. Adjourn Meeting
- a. Done at 10:30pm