

## Secretaries Report March 2023

1. Firstly, a huge thank you to everyone who helped with the education clinic. We had a great turn out and a great response from people who attended as well as people that were able to watch via our live stream.
2. Our policies & procedures team completed the policies and procedures as well as updated our safety plan. Please read through them and bring any comments or concerns to the meeting.
3. I have created a LCGA account, this enables us to be able to apply for event licenses. You are allowed 12 in a calendar year & we have used one for the education clinic to have the raffle.
4. I was able to obtain our registry number (2107325). Unfortunately, the bank does not have copies of articles of incorporation. I will be contacting the MB companies office to see about purchasing a copy as we need this to register with LCGA in order to be able to hold raffles where we can sell tickets in advance. This information is also required for the Tires for Good application for the Kal-Tire grant.