



**Manitoba Horse Trials**  
**Board of Directors Meeting**  
**January 25th, 2014 3:00 pm**  
**Roadhouse Eatery**

**Present:** Paige Dueck, Danae Martin, Pat Napier, Jen Low-McEleney, Sarah Read, Eileen Blais, Phil Crowe, Val Crowe, Geri Sweet

**Regrets:** Carly Norris, Callum Read, Dana Young, Lesa Cafferty

**1. Call to Order**

Paige called the meeting to order at 3:12 pm.

**2. Review agenda**

There was nothing added to the agenda.

**3. Treasurer's Report – (Phil)**

3.1 Year end report – Same as at the AGM. We are in good shape financially.

3.2 Bingo for March – Erika Rob has agreed to attend for us.

Cassandra is a possible backup, Geri also volunteered as a backup.

**4. Membership Report – (Val)**

We had 7 members as of today. Seven more were received at the meeting.

Paige filled out a survey from MHC wanting to know if we have a list of coaches in our sport and how to encourage people to complete their Respect In Sport – A possible suggestion was that MHC not renew their HC membership until they get their RIS.

Send names of Coaches to Paige.

**5. Volunteers**

5.1 Who contacts volunteers and how? Jen has started a list of volunteers, who did what at which event. List on Google Drive. Val will add membership list.

5.2 Who keeps track of volunteers and when and how many hours they volunteer? Jen, Sarah Sign in and out sheet for volunteers will be in the show office, volunteers can check that their current contact info is still up to date.

5.3 Should we have payment in lieu of volunteer hours? Not this year.

**6. Jumps**

6.1 Are we still able to use MJHA jumps? Danae will attend MHJA mtg. tomorrow. She doesn't think this will be a concern.

6.2 Can we use their cups or do we need Danae's? Danae will speak with MHJA tomorrow.

- 6.3 Who will move the jumps into position? HC tractor can move new and smaller jumps but not the larger ones. Geri, Paige and park men will discuss how to get this done.
- 6.4 Jay Hambly is coming in April/May to run a course building/course designer clinic
- 6.5 Can we use PC jumps? Val will bring it up at the MPC meeting tomorrow.

## **7. Officials**

- 7.1 Derbies – need Judge, CD, and ground crew  
1<sup>st</sup> Derby in Field 1; Judge/CD Geri Sweet  
2<sup>nd</sup> Derby in Field 2/3; Judge/CD Geri Sweet
- 7.2 HT – TD: Joann Opden Dries, Dressage Judge: Kellie Towers DR Wpg will do the contract & travel arrangements , CD Stadium: Danae , CD XC: Geri, Stadium Judge: Monica Ramke, GJ all names need to be sent to EC by April 22. Use all 3 fields.  
Geri will talk to Kellie about staying for an extra day and run a clinic
- 7.3 Set dates for next year and book officials. June 27/28, 2015, TD: Geri, Dressage/Pres.GJ: Lynda Ramsay, Stadium Judge Monica Ramke

## **8. Maintenance**

- 8.1 Tractor & Mower – can we still use the Park's? Probably  
Geri will get a gift for the Park people who help us during the year.
- 8.2 Should we look into getting a generator for jump building, PA system etc.?  
Buy a PA system, Val will talk to John. After that we can look into getting a generator if we still need one.
- 8.3 Get name & phone number for new facility manager as contact for water truck, port-a-potty and tractor. No one has been hired yet.

## **9. Notes from Debriefing Mtg. for HT**

- 9.1 More face to face mtgs Next meeting will be May 10.
- 9.2 Online entries No change at this time.
- 9.3 Shavings schedule – there is no first bedding provided anymore, riders need to pre-order shavings.
- 9.4 Shavings tickets and dinner tickets in competitors' packages - agreed
- 9.5 Have PA system set up well before the start of the show - agreed
- 9.6 Need a clear chain of command, list of who is responsible for what  
Paige is boss. She will upgrade to Gold and MHT will pay for the upgrade, keep office informed of all decisions so everyone is on the same page.

## **10. Reps to Other Organizations**

- 10.1 Pat Napier has agreed to be the rep for MPC.
- 10.2 Danae Martin has agreed to be the rep to MHJA
- 10.3 Geri Sweet has agreed to be the rep for Dressage Winnipeg.

## **11. Other Business**

- 11.1 New Reporting program needed for EC. We will use Startboxscoring.
- 11.2 Val will keep track of attendance and placings for year end points. The results will be given to Lesa.  
Eileen will look after prizes. Val will look after ribbons

Lesa is in charge of year end plaques and prizes. Steward's Trophies has the templates for the HT logo and plaques.

- 11.3 Rule sheet posted to avoid elimination from outside assistance – Paige will produce this. The Announcer will also make announcements regarding the rules.
- 11.4 Chelan's clinic - tentative date May 10,11. Possibly at Danae's.
- 11.5 EC Conference – see schedule online

**12. Adjournment** Motion: Danae Martin/Sarah Read  
That the meeting be adjourned at 5:27pm. Cd.